

**Graduate Administrators' Council (GAC)**  
**Minutes for Thursday, March 24, 2016**  
**Education Building, Room 118**  
**9:00 am to 10:30 am**

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**Attendees:**

Robert Wojtowicz, Chair

Missy Barber

Richard Benjamin

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- Graduate Program Director Position Description Update – Dr. Wojtowicz reported a complaint about FTEs at the college's definition and decided to leave the paragraph in the description that refers to FTEs so that a guide and a baseline would be established.

**Graduate Student Organization**

- Stephen Young, interim vice president for the Graduate Student Organization, spoke to Council about the new incoming graduate students planned for the GAC. He stated that the

contribute to the professional development of students. He would like all graduate faculty and program directors to help market the organization.

- Dr. Wojtowicz advised Council that approximately \$7 to \$8 million dollars are spent annually in tuition waivers. Funding has not been increased. He suggested that students be encouraged to apply for instate tuition after their first year. If waivers could be paid at the instate rate, programs would be able to stretch the waiver dollars further.

### **Graduate School/Graduate Administrators' Council Update**

- Dr. Wojtowicz asked how the Graduate Administrators' Council should change as we